



User Account Roles/Permissions Facilities Portfolio Management Tool (FPMT)

All users can display information (read only) for all agencies. This helps to support collaboration and transparency across agencies throughout the system.

- ✓ Additional permissions provide the ability to manage specific data for your agency. For example, you will still have access to display data for all agencies, but you will only be able to update data for your assigned agency. This helps to ensure agencies manage and control their data.

Role →		
Manage Data (manual editing) ↓	Read Only	Agency Editor
State of Washington	Read	Read
Agency	Read	Read
City / County	Read	Read
Legislative District	Read	Read
Facility	Read	Edit
Owned Facility	Read	Read
Leased Facility	Read	Read
Lease Contract	Read	Read
Space	Read	Add/Edit
Condition Matrix	Read	Add/Edit
Debt Service	Read	Add/Edit
Debt Service Payment	Read	Add/Edit
Lease Payment	Read	Add/Edit
Lease Option	Read	Add/Edit
Lease Amendment	Read	Add/Edit
Receivable Facility	Read	Read
Receivable Contract	Read	Read
Receivable Payment	Read	Add/Edit
Receivable Option	Read	Add/Edit
Receivable Amendment	Read	Add/Edit
Agency Notification	Read	Edit
Access to Business Process Wizards		
Create Owned Facility	None	Yes
Create Leased Facility	None	Yes
Create Receivable Lease	None	Yes
Deactivate Owned Facility	None	Yes
Deactivate Leased Facility	None	Yes
Deactivate Receivable Leased Facility	None	Yes
Renew Lease Contract	None	Yes
Renew Receivable Lease Contract	None	Yes
Lease Review	None	Yes
Receivable Review	None	Yes
Owned Facility Review	None	Yes